



OPERATIONAL MEMO

TITLE:	COUNTY ADMINISTRATION EXPENDITURES DURING COVID-19
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	APRIL 1, 2020
DIVISION AND OFFICE:	COMMUNICATIONS AND GOVERNMENT RELATIONS, POLICY, COMMUNICATIONS AND ADMINISTRATION OFFICE
PROGRAM AREA:	COUNTY RELATIONS AND ADMINISTRATION
KEY WORDS:	COUNTY ADMIN, CFMS, EXPENDITURES, MEDICAID AND CHP+ CODING, COVID
OPERATIONAL MEMO NUMBER: HCPF OM 20-058	
ISSUE DATE: MAY 13, 2020	
APPROVED BY: RACHEL REITER	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to inform county departments of human/social services of operational instructions to code expenditures to county administration during the COVID-19 public health emergency.

Information:

The Department of Health Care Policy and Financing (HCPF) has received multiple questions from county departments of human/social services regarding Medicaid funding available through the Families First Coronavirus Response Act (FFCRA) and the Coronavirus Aid, Relief, and Economic Security Act, or CARES Act. This legislation provided additional funding to states to help manage the COVID-19 public health emergency. For state Medicaid agencies, the FFCRA provides an increase in the Federal Medical Assistance Percentages (FMAP), which is the total percentage the federal government pays for benefits and services for each Medical Assistance enrolled member. This increase is not related to administrative expenditures to run state Medicaid programs.

The FFCRA, or subsequently, the CARES Act **did not** include an increase in Federal Financial Participation (FFP), which is the federal government's share of administrative expenses to run each state's Medicaid program. As a result, there have been no changes or increases to county administration FFP. Total FFP is based on individual expenditure and whether that expenditure is eligible for the Medicaid enhanced or non-enhanced match. For reference, those match rates are included in the table below.

Label	Total Funds	State Funds	Local Funds	Federal Funds
Enhanced	100.00%	15.00%	10.00%	75.00%
Non-Enhanced	100.00%	30.00%	20.00%	50.00%

Based on federal action taken in the FFCRA, **there should be no change to each county's current process for coding Medical Assistance-related expenditures** in the County Financial Management System (CFMS). Enhanced FFP continues to be available for eligible expenditures as found in the Department's [Agency Letter 15-006](#).

Guidance issued by Settlement Accounting in the Colorado Department of Human Services (CDHS) regarding the tracking of COVID-related expenses in CFMS is considered optional for Medical Assistance expenditures. If the county is coding to cost pools shared between other public assistance programs and Medical Assistance, then the optional COVID tracking guidance issued by CDHS can be utilized, at the county's discretion.

Attachment(s):

None

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